



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

April 6, 2015

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk, Councilors James Roberson, Mark Swan, Dustin Tripp, and Randy Young.

ABSENT: No one.

Staff Members Present: Clyde Holt, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, Administrative Services Director; Tina Cheek, Parks and Recreation Director; Chris Hills, Planning Director; Jimmy Overton, Finance Officer; Tim Guffey, Fire Chief; Keith Archambault, IT Administrator; Brian Bowman, Communications Director; Jason Brown, Senior Planner; Jennifer Currin, Senior Planner; Courtney Jenkins, Planning Technician; Jacqui Boykin, Police Captain; Tracy Solomon, Police Captain; Megan Thornton, Recreation Program Supervisor.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Councilor Swan.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Swan to adopt the agenda. Motion seconded by Councilor Tripp and carried unanimously.

ITEM II. APPROVAL OF MINUTES

January 5, 2015

January 21, 2015

...Motion by Mayor Pro Tem Chalk to approve the January 5, 2015 and January 21, 2015 minutes. Motion seconded by Councilor Roberson and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

A. LURB Member Recognitions

Mayor Killen recognized Land Use Review Board members Dan Froelich, Archie Hart, and Doug Taylor.

B. PRAB Member Recognition

Mayor Killen recognized Parks & Recreation Advisory Board members Ben McDonald and Diane Taylor.

C. Alpha Kappa Alpha Sorority, Inc.

Local Chapter Chi Rho Omega

President Barnhill of the Alpha Kappa Alpha Sorority spoke about events her organization holds in the Knightdale area.

D. Arbor Day Proclamation

Street Tree Planning Update

Planning Technician Courtney Jenkins gave an update on street trees and requested proclaiming Friday, April 17, 2015 Arbor Day.

Mayor Killen proclaimed April 17, 2015 as the 144th anniversary celebration of Arbor Day.

E. Elevation Proclamation

Mayor Killen read a proclamation honoring Dr. T.L. Carmichael, Sr. of Elevation Baptist Church.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. If you anticipate speaking during tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record. Before speaking, please state your name and address.

A. Open to the Public

Sunny Myers, 1306 Ranchester Road distributed information to Council and spoke about proposed changes at Cheswick.

Mayor Killen directed staff to schedule a meeting with the Cheswick residents and developer.

No one else approached.

B. Report on Citizen Inquiries

Nothing at this time.

ITEM V. CONSENT AGENDA

A. Budget Amendment 2015 06

...Adopt Budget Amendment 2015 06.

B. Revised Limited Service Classification Plan

...Adopt Revised Limited Service Position Classification Plan as presented effective immediately.

C. CCJAS Interlocal Agreement

...Approve the Town Manager and Chief of Police to enter into the amended agreement for Records Management software licensing and system access.

...Motion by Mayor Pro Tem Chalk to adopt the Consent agenda. Motion seconded by Councilor Young and carried unanimously.

ITEM VI. LAND USE REVIEW BOARD REPORTS

Nothing at this time.

ITEM VII. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

A. Knightdale Station UAA Amendment
ORD #15-04-06-001

Public hearing opened at 7:17 p.m.

Senior Planner Jennifer Currin reported on a request from Mr. Karl Blackley of Knightdale Investors, LLC that the Town Council consider amending the Knightdale Station Utility Allocation and Infrastructure Agreement Amendment which would update the single family architectural requirements. This development was initially called the Myers Lake subdivision, and that name is still referenced in some places in the UAA. All new references to the subdivision carry the correct name of Knightdale Station subdivision. Ms. Currin answered questions from Council and recommended that Council approve the Knightdale Station Utility Allocation and Infrastructure Agreement and adopt ORD #15-04-06-001.

No one approached.

...Motion by Councilor Tripp to close the public hearing at 7:20 p.m. and approve the Knightdale Station Utility Allocation and Infrastructure Agreement and adopt Ordinance #15-04-06-001. Motion seconded by Councilor Swan and carried unanimously.

B. ZMA-2-15 – First Avenue Parcels

Public hearing opened at 7:21 p.m.

Senior Planner Jason Brown presented an application from the Town of Knightdale requesting a Zoning Map Amendment to rezone approximately 5.84 acres located along First Avenue adjacent to Knightdale Station Park from Open Space Preserve (OSP) and Residential Mixed Use (RMX) to Neighborhood Mixed-Use (NMU), including a portion of Knightdale Station Run Public Right-of-Way approximately 930 feet west from the intersection with First Avenue.

Planning Director Chris Hills answered questions from Council and Mr. Brown recommended that Council refer ZMA-2-15 to the April 13, 2015 Land Use Review Board meeting.

Billy Wilder, 311 Fourth Avenue, spoke against the proposed change in zoning.

Betsy Amos, 205 Southampton Drive, spoke in opposition of rezoning the First Avenue parcels.

Rusty Dement, 717 North First Avenue, asked Council if he could be actively involved in the project moving forward and requested the proposed plans for the project.

Council directed staff to schedule a meeting with Mr. Dement.

Mike Marsh, 101 Second Avenue, spoke against the proposed zoning amendment.

George Hess, 304 Milburnie Road, spoke in opposition of the proposed zoning request.

No one else approached.

...Motion by Mayor Pro Tem Chalk to close the public hearing at 8:08 p.m. and refer ZMA-2-15 to the April 13, 2015 Land Use Review Board Meeting. Motion seconded by Councilor Tripp and carried unanimously.

ITEM VIII. SET PUBLIC HEARINGS
AN-3-15 Hinton Oaks Business Park Annexation
RES #15-04-06-001

Senior Planner Jason Brown reported on a petition by Wake Stone Corporation to voluntarily annex one tract consisting of approximately 48.94 acres located north of Hinton Oaks Blvd, and east of I-540. Mr. Brown answered questions from Council and recommended that Council adopt RES #15-04-06-001 setting the date of public hearing for April 15, 2015.

...Motion by Councilor Roberson to adopt Resolution #15-04-06-001 setting the date of public hearing for April 15, 2015. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM IX. TOWN ATTORNEY
Nothing at this time.

ITEM X. OLD BUSINESS
Nothing at this time.

ITEM XI. NEW BUSINESS
Nothing at this time.

ITEM XII. OTHER BUSINESS
Nothing at this time.

ITEM XIII. COMMITTEE REPORTS

A. Planning and Engineering
Councilor Tripp noted this committee is scheduled to meet next Monday.

B. Budget
Mayor Pro Tem Chalk reported that the committee is reviewing next year's budget requests.

C. Public Safety
No report.

D. Nominating
No report.

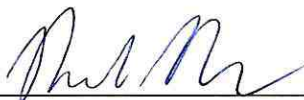
E. Liaison Reports
No report.

Mayor Killen acknowledged upcoming events planned for the new park this year and reminded all of food truck Thursdays.

ITEM XIV. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS
Nothing at this time.

ITEM XV. ADJOURNMENT

...Motion by Mayor Pro Tem Chalk to adjourn at 8:12 p.m. Motion seconded by Councilor Young and carried unanimously.



Mayor Russell B. Killen

Town Clerk Suzanne M. Yeatts